Learning Zone guidance

Recent update

SAP Success Factors released an update to the Learning Zone recently, affecting how users search, view, and book their training. We are currently addressing these changes and will provide new guidance to schools soon.

Temporary recommendation

In the meantime, we recommend users switch back to the legacy learning environment to continue searching and booking training as usual.

Switching to legacy view

Upon logging into the Learning Zone, it defaults to the New Learning Experience. To revert to the legacy view, simply untick the 'New Learning Experience' button at the top right of your screen.
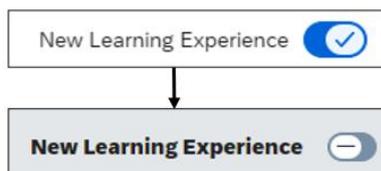
Booking in the New Learning Experience

If you are using the **new learning experience,** you will need to search for the course using the *keyword search*. We are aware that the search functionality can produce slightly differing results in the new experience view so if you find the keyword doesn't bring up the course you are looking for, try copying and pasting the whole course title in the search box.

Then click on the title to view the dates available to book. All dates can be found in either **See All Classes** tab at the top of the screen.

Or under 'Upcoming Classes' under the course description. To view all the dates and locations, click **View Available Classes**.

more...

Upcoming Classes

Monday 10/2/2025 09:00	—	Monday 10/2/2025 15:00	Europe/London	195.00 GBP

🏛 Apollo Hotel - Aldermaston Rd Roundabout, Basingstoke RG24 9NU

16 seats available

Monday 10/2/2025 09:00	—	Monday 10/2/2025 15:00	Europe/London	195.00 GBP

🏛 Fareham and Gosport Area

18 seats available

View Available Classes (7)